

**DISCLAIMER**

This document represents a sample of an application form. It must not be used for real applications to a National Agency.

Please also note that the sections and questions presented below may ultimately differ from the electronic application form made available to applicant organisations.

We strongly advice check the questions carefully when filling in real application.

Sample

The screenshot shows a web application interface for the European Solidarity Corps. On the left is a dark sidebar with a navigation menu containing items like 'Context', 'Applicant', 'Project Description', 'Follow-up', 'Budget', 'Project Summary', 'Annexes', and 'Checklist'. The 'Guidelines' item is highlighted in yellow. Below the menu, a green box indicates 'Automatically saved every 2 s. Saved (Local Time) 29 May 2019 11:21:38'. The main content area has a blue header with a home icon and the 'EUROPEAN SOLIDARITY CORPS' logo. To the right of the logo, it says 'Call 2018, Round 1, European Solidarity Corps - Solidarity Projects' and 'FormId ESC31-A434DBDD Submission Deadline (Brussels Time) 16/10/2019 12:00:00'. The main text area contains a heading 'Please have a look at the following information about the application form:' followed by a bulleted list of instructions. A large 'Sample' watermark is overlaid diagonally across the page.

- Context
- Applicant
- Project Description
- Follow-up
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EUROPEAN SOLIDARITY CORPS

Call 2018, Round 1, European Solidarity Corps - Solidarity Projects  
FormId ESC31-A434DBDD Submission Deadline (Brussels Time) 16/10/2019 12:00:00

Please have a look at the following information about the application form:

- Mandatory fields are marked in red. They need to be filled in before you are able to submit the form.
- Once all mandatory fields are filled in and the validation rules in a section are observed, sections will be marked with the following sign: . If a section is marked with this sign: , this means that either there is some information missing or not all rules have been respected. Most individual questions will be marked in the same way to make it easy to identify and fix the issues.
- The form is automatically saved every 5 seconds.
- After closing the form, you will be able to access it under the 'My Applications' tab on the homepage.
- Once the form is submitted, you will be able to re-open and re-submit it until the submission deadline has expired. You can re-open the form from the 'My Applications' tab on the homepage. Under the Submission Summary page, you can access information about all submissions you made with this application form.
- You can find more information in the [Guidelines for completing WEB applications](#):
- If you have any additional questions or if you encounter a technical problem, please contact your **National Agency**. You can find their contact details [here](#).

## Call 2019 Solidarity Projects(ESC31) applications sample

Follow-up  
Budget  
Project Summary  
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This application form consists of the following main sections:

- **Context:** This section asks for general information about the action you apply for and about the National Agency that will receive, assess and decide on your request.
- **Applicant:** This section asks for information about the applicant. Organisations/Groups of young people wishing to apply under European Solidarity Corps need to be registered in order to receive a Participant Identification Code (PIC) through the [Participant Portal](#). The PIC code is a unique identifier for the organisation within the whole European Solidarity Corps. It should be requested only once per organisation and used in all applications for all European Solidarity Corps actions and calls. Organisations/Groups that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through the Participant Portal.
- **Project Description:** This section asks information about the content of your project: its objectives and impact, how you plan to reach them, how you will manage it and the type of activities you will implement.
- **Follow-up:** This section asks about sustainability, project visibility and dissemination of results and evaluation.
- **Budget:** This section asks about costs of your project and provides an overview of the budget and the EU grant you request.
- **Project Summary:** In this section you will be asked to provide a summary of your project.
- **Annexes:** In this section, you will need to attach relevant documents needed for the completion of your application.
- **Checklist:** This section will help you double-check if your application is ready for submission.

European Commission | European Solidarity Corps Forms

English EN

Call 2018, Round 1, European Solidarity Corps - Solidarity Projects  
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Applicant

### Applicant

Role	PIC	Legal Name	Country
Applicant Organisation	<input type="text"/>		

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## Project Description

### Relevance, objectives and impact

Why do you want to carry out this project? Please describe its context and origin.

What do you want to achieve? What key challenges and/or target group do you want to address?

How is your project relevant to the general objective of the European Solidarity Corps and what is its European added value?

Sample

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How will your project benefit the communities and/or your target groups?

Please explain the expected impact on participants in your group. How the activities and working methods will contribute to their personal development and foster entrepreneurship skills and social involvement?

Please select the main topics addressed by your project.

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## Quality Management

How will you manage your project (e.g. general coordination between the participants, distribution of tasks and responsibilities, financial and time management, communication etc.)?

## Activities

Please describe in detail the activities you will carry out and how you will do so. Please remember to provide information on what needs to be done in preparation of these activities.

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## Participants of the group

### Composition

Please describe your group: how was the group created? What are the profiles of each one of you and what does each one bring to the project?

### Learning outcomes

What knowledge, skills and competences will the participants develop throughout the project? How do you plan to identify and document these learning outcomes (e.g by using recognition tools such as Youthpass or Europass)?

Please fill in this field.

### Coach

Will you have the support of a coach?



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## Follow-up

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## Evaluation

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How will you assess the extent to which the project has reached its objectives and evaluate its overall success?

## Sustainability

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In a longer term perspective, please describe if you plan to sustain the impact achieved by your project. Please also explain if you plan to follow up this Solidarity Project.

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## Project visibility and dissemination of results

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How you will you make your project visible?

How will you share the results of your projects and with whom?

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## Budget

### Project Costs

⚠ Field 'Project Total Duration (Months)' in context must be filled in before budget calculation

Applicant's Country	Grant per month	Number of months	Total Grant
.....	EUR	.....	EUR

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 By MARIJE KVERZARITE

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SUBMIT

..... EUR ..... EUR

### Exceptional Costs

Id	Description and Justification	Grant
No exceptional costs recorded.		
<b>Total Exceptional Costs Grant</b>		<b>0.00 EUR</b>

ADD EXCEPTIONAL COST

### Budget Summary

Budget items	Grant
Project Costs	EUR
Exceptional Costs	0.00 EUR
<b>Total</b>	<b>0.00 EUR</b>

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## Project Summary

Please provide short answers to the following questions to summarise the information you have provided in the rest of the application form. Please use full sentences and clear language. In case your project is accepted, the summary you provided in English will be made public by the European Commission and the National Agencies.

What do you want to achieve by implementing the project? What are the objectives of your project?

Please provide a translation of your answer in English.

What activities do you plan to implement?

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Please provide a translation of your answer in English.

What concrete results and impact do you expect your project to have?

Please provide a translation of your answer in English.

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by Vitalis KVEDAPAITIS

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## Annexes

The maximum number of attachments is 10 and the maximum total size is 10240KB.

Please print the Declaration of Honour, have it signed by the legal representative and attach it. [DOWNLOAD DECLARATION OF HONOUR](#)

File Name	File Size (kB)
⚠ Declaration of Honour is required.	

ADD DECLARATION OF HONOUR

Please attach any other relevant documents.

File Name	File Size (kB)
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ADD FILE

Total Size (kB)	0
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## Checklist

Before submitting your application form to the National Agency, please make sure that

- It fulfils the eligibility criteria listed in the European Solidarity Corps Guide.
- All relevant fields in the application form have been filled in correctly
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

## Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Participant Portal (for more details, see Part D of the European Solidarity Corps Guide - 'Information for applicants').

## Data Protection Notice

### PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed in pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate European Solidarity Corps IT tools. For the latter, as regards the details of the contact persons, an unambiguous consent will be requested.

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. <https://ec.europa.eu/youth/solidarity-corps>

- I agree with the Data Protection Notice